



## *Anticipated Position Opening: Executive Director of Fiscal Management Services*

The Arc Central Chesapeake Region's (The Arc CCR) mission is to promote respect, create opportunities, facilitate services, and advocate for equal rights for all people with intellectual and developmental disabilities. Under the leadership of a CEO focused on transformational changes, The Arc CCR has a unique opportunity for an experienced human services executive with extensive experience in self-direction services for people with disabilities to assume the role of **Executive Director of Fiscal Management Services (FMS)**. We seek a strong project director who is a strong service-oriented leader to expand Fiscal Management Services related programs with a focus on quality, innovation and sound fiscal stewardship.

The Executive Director of FMS will lead the development and implementation of programmatic goals, policies, procedures, methods, and controls for the provision of FMS for the Maryland Department of Health - Developmental Disabilities Administration's Self-Directed Services and other related programs. The Executive Director of FMS is the project director and key liaison with the contract entities. The Executive Director of FMS is responsible for evaluating and ensuring that the organization maintains compliance with governmental regulations and FMS best practices while ensuring quality services. The Executive Director of FMS is highly involved in stakeholder engagement regarding FMS and related Counseling Services. The Executive Director of FMS is a key executive within The Arc and a member of the senior management team.

Ideal candidates for this position will reflect The Arc CCR's core values and demonstrate an ability to quickly integrate into The Arc CCR and be a subject matter expert in self-direction with strong project management. Candidates should have five (5) plus years experience managing counseling operations, public service, social services and self-direction and a bachelors degree in a related field required; a Masters degree **strongly preferred**. Knowledge and experience working in Medicaid programs, the Developmental Disabilities Administration and related services is a plus. Competitive salary and benefits package will be offered.

As the incumbent provider, The Arc CCR is responding to a Request for Proposal to continue to provide Fiscal Management Services; we are actively recruiting for this position in anticipation of contract award. To apply, e-mail your resume and a cover letter that explains how your skills align with the requirements above to: [FMScareers@thearcccr.org](mailto:FMScareers@thearcccr.org). Resume review begins immediately.

For more information about The Arc CCR visit: [www.thearcccr.org](http://www.thearcccr.org).

*The Arc Central Chesapeake Region is an Equal Opportunity Employer and does not discriminate on the basis of race, color, national origin, sex, age, disability, sexual orientation, religious and or political beliefs. We recruit, employ, retain, compensate, train, promote, discipline, terminate and treat all employees and job applicants based solely on qualification, performance and competence.*