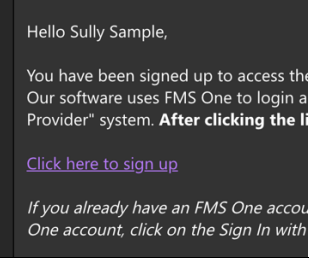
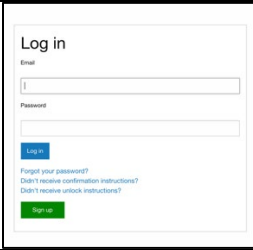
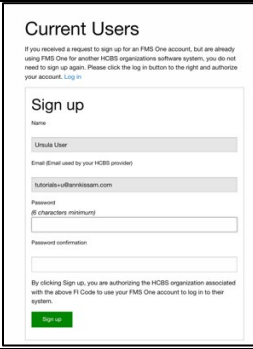
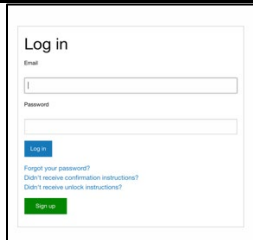


Quick Start Guide to Setting Up Your FMSONE Account

FMSOne is a single sign-on to log in to your account easily and securely. It allows you to access the apps that your FMS Provider has given you access to use. With FMSOne, you only need to remember one login for all your FMS apps. The FMS Provider will send you an email telling you that your account has been set up.

Below are the steps you must follow when signing up.

	Steps to Complete	What it Looks Like on a Screen
1	Open the FMSOne email you received and click on the "Click Here to Sign Up" link.	
2	Click the Green Sign Up button on the page that opened when you clicked the link.	
3	Your name and email address will already be filled in on the form. You need to create a password for your account and enter it in both fields. Click the Sign up button at the bottom of the form.	
4	You should see a confirmation page with a link to return to the "Sign in Page". Click that link.	<p>If you signed up using an email from your HCBS provider, your account is automatically authorized. You can now sign in to their site by clicking the link below. You should receive a welcome email from your provider shortly with instructions on how to access their applications.</p> <p>If you did not sign up from an email link, please contact your HCBS provider for further instructions.</p> <p style="text-align: center;">Return to Sign in page</p>
5	You can now sign in with your email address and the password you just created. Enter that in the log in form, then click Log in.	

If you have additional questions, please refer to the FMS One User Guide or contact your FMS Provider for assistance.